

**DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS**

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**ADP BULLETIN**

<b>Title</b> <b>SUPPLEMENTAL FISCAL REPORT AND PROGRAM ACTIVITY PLAN FOR FISCAL YEAR 1999-00 SAPT UNEXPENDED FUNDS AND FISCAL YEAR 2000-01 YOUTH AND ADULT TREATMENT STATE GENERAL FUND (SGF)</b>		<b>Issue Date:</b>  9-13-00  <b>Expiration Date:</b> Until Notified	<b>Issue No.</b>  00-32
Deputy Director Approval  (signed by)  Gloria J. Merk II Program Operations Division	<b>Function:</b> <input type="checkbox"/> Information Management <input type="checkbox"/> Quality Assurance <input type="checkbox"/> Service Delivery <input checked="" type="checkbox"/> Fiscal <input type="checkbox"/> Administration	<b>Supersedes Bulletin/ADP Letter No.</b>	

**PURPOSE**

This bulletin provides instructions for completing the Supplemental Fiscal Report and Program Activity Plan for FY 1999-00 Substance Abuse Prevention and Treatment Block Grant (SAPT) unexpended funds redirected for youth services and the FY 2000-01 State General Fund (SGF) Adult and Youth Treatment Funds. This information is required for a report to the Legislature as mandated by Assembly Bill 1740 (Chapter 52, Statutes of 2000) FY 2000-01 Budget Act.

**DISCUSSION**

The 2000-01 Budget Act and Trailer Bill states, "the Department of Alcohol and Drug Programs must direct counties to expend up to \$20,935,000 of one-time federal carryover funds for the provision of prevention and treatment services for youth." The redirected FY 1999-00 SAPT unexpended funds, including the Safe and Drug Free Schools and Communities (SDFSC) Block Grant, are to be used to provide youth services "to the extent permissible under federal statutes and regulations." Such requirements include, but are not limited to:

1. Title 42, United States Code, Section 300x-62(a) regarding the timeframes for obligating and expending SAPT block grant funds.
2. Title 42, United States Code, Section 300x-22 regarding primary prevention program services for pregnant women and women with dependent children, and the allocations regarding alcohol and other drugs.
3. Title 42, United States Code, Section 300x-24 regarding tuberculosis and Human Immunodeficiency Virus.

Since the Drug Court-Related Substance Abuse Treatment funds were distributed through a Request for Application process, participating counties will be allowed to spend these funds according to their approved plans.

In addition, the Budget Act mandated “that substance abuse treatment services funded through the Department of Alcohol and Drug Programs work with state and local agencies to integrate job training and retention services into their programs to the maximum extent possible.”

Because of the legislative order on these one-time funds, the Department of Alcohol and Drug Programs (ADP) is requiring additional program and budgetary information regarding counties’ plans to expend the SAPT unexpended funds and the counties’ intent on fulfilling the job training and retention legislative requirement. The supplemental report also provides an opportunity to collect information on the FY 2000-01 SGF allocated for youth and adult treatment that will not be obtainable through the DMC/NNA contract fiscal detail at this time. In the future these funds will have separate lines to ensure adequate tracking and reporting.

The Department has worked with the Fiscal Work Group, comprised of departmental and county representatives, to develop this data collection process in order to report to the Legislature as required. The report will be collected three times during the fiscal year on September 27, 2000, January 31, 2001, and June 30, 2001.

The following are instructions for completing the Supplemental Fiscal Report Form and the Program Activity Plan:

#### Supplemental Fiscal Report Form

Please list by fund source, the provider(s) name(s); type of service provided, i.e., ODF, DCH; number of clients served; and the cost per unit of service. The total amount available per fund source has been provided for your convenience. In the last column provide the amount of funds that will be dedicated to youth services. If more space is needed, please use the bottom of the second sheet or attach additional sheets.

#### Program Activity Plan

The Program Activity Plan is an opportunity for counties to explain how they plan to spend the funds, their experience in using the redirected funds or justify their inability to use the funds for youth services. In the spaces provided, please describe the program in which the county is utilizing these funds, explaining the benefits or limitations the

county may have experienced in providing the service. If the county is unable to use the funds for youth services, please provide the justification. In the Job Training and Retention section, please provide the manner in which the county is integrating the job training and retention requirement, as described in the Budget Act.

Because the Supplemental Fiscal Report and Program Activity Plan is the county's only vehicle to provide the Department with fiscal and programmatic information for the report to the Legislature, it is imperative that the report be completed with the best possible information and submitted by the due date.

## **REFERENCES**

Assembly Bill 1740 (Ducheny) 2000-01 Budget  
Senate Bill 1344 (Peace) 2000-01 Budget  
ADP Bulletin 00-26, dated August 14, 2000  
ADP Bulletin 00-31, dated September 13, 2000

## **HISTORY**

None

## **QUESTIONS/MAINTENANCE**

Please direct questions to Ann Michaels, Contracts Analyst, Contracts Management Branch, at (916) 324-3085. Mail the forms to Deborah Gregory, Department of Alcohol and Drug Programs, Contracts Management Branch, 1700 K Street, Fourth Floor, Sacramento, CA 95814, or fax them to (916) 323-0653 **by September 27, 2000.**

## **EXHIBITS**

[Supplemental Fiscal Report](#)  
[Program Activity Plan](#)

## **DISTRIBUTION**

County Alcohol and Drug Program Administrators  
Wagerman Associates, Inc.  
Director's Advisory Council